

Data protection complaint form

This form allows you to raise concerns about how Oxford Instruments handles your personal data.

The personal information you provide in this form will only be used to process your complaint and will be handled in accordance with our privacy notice, which can be found at <https://www.oxinst.com/corporate-content/privacy>

After you submit your complaint, we'll send you an acknowledgement within 30 days and will respond to your complaint without undue delay. Please note that complex complaints will require more time to respond but we'll keep you informed.

Please note that in the case of some complaints we may require further information to verify your identity prior to disclosing any personal data.

If you are dissatisfied with our response, you can complain to the Information Commissioner's Office (ICO) at www.ico.org.uk. Further information on how to make a data protection complaint can be found at <https://ico.org.uk/make-a-complaint/>

Once completed, this form can be sent via email to privacy@oxinst.com or by post to Attention: Group Data Privacy Manager, Oxford Instruments plc, Halifax Road, High Wycombe, HP12 3SE.

First Name *

Last Name *

Email *

Country/Region *

Please describe the issue you are complaining about, including what happened, when, and what personal data it involved. *

Date of incident (if known):

Please tell us what you would like us to do to resolve your complaint (e.g., correct data, delete data, provide information).

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Please attach any relevant evidence, such as emails, screenshots or other documents that support your complaint.

Preferred contact method: *

Email

Postal mail

Phone

Accessibility needs (optional):

Declaration and consent *

I understand that the personal information I provide will be processed in line with Oxford Instruments' privacy notice for the purpose of handling this complaint.

I confirm that the information I have provided is accurate and that I am the data subject or their authorised representative.

By submitting this form I agree that Oxford Instruments will process my data in the manner described in the Privacy Policy, which can be found at <https://www.oxinst.com/corporate-content/privacy>

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Document owners: Group Legal

Revision history

Version	Date	Author	Summary of changes
1.0	February 2026		